Water Orton CARNIVAL

Halloween event - 30th October 2021

12 - 4 pm

The Dog Inn, Marsh Lane, Water Orton, B46 1NW

Pitch Request Form

Contact Name: .....

Address: .....

.....

Mobile: .....

Email: .....

Website (if applicable): .....

Name of Business: .....

PLEASE NOTE : ONLY ONE ATTRACTION PER PITCH

Number of pitches required : .....

Please give exact details of your attraction / attractions:

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Own Gazebo:……Y…….N…….(please circle as appropriate)

Gazebo space needed:……..…Y…….N…….(please circle as appropriate)

I confirm I will have my own Public Liability Insurance for the event……..Y……N…….
(please circle as appropriate)

Continued …… 1/2

INFORMATION: (Please retain)

CHARGES

Standard Pitch charge is £10 payable in advance (only one vehicle per pitch. This will need to be parked away from the stalls prior to the event start time of 12pm. Parking is available on the Dog Inn car Park on a first come basis, Water Orton car park at the train station is around the corner if needed.)

NB: Payment MUST be made PRIOR to entry. All rubbish must be taken away.

TIMINGS

Stall set up time from 9.30am to 11.45am. All stalls to be finished, and cars parked away from the stalls (unless otherwise agreed) by 11.45am ready for the 12pm start time. Stalls can be taken down from 4pm. Please organise vehicle logistics with the organisers at this time on the day. The public could still be in the car park.

YOU WILL NEED

- We will supply you with a table if needed.
- Unless otherwise agreed, you will also need to supply your own 3x3m Gazebo and make sure it is safe and secure. Please consider that we are located outside on a concrete car park. *
- Each stall holder **MUST** also have their own Public Liability Insurance. You will need to supply a copy of this if your stall is accepted.
- You must also have hand sanitiser that is easily accessible to the public on your stall on the day.
- It is recommended that you complete your own risk assessment for your own records.
- It is advised by the council to have a sign on display asking people not to touch/handle your stock/items.

*If you do not have a gazebo but are interested in having a stall, please still send in your form as if space frees up under the pubs gazebos, we can accommodate you.

For any queries or for further information please contact halloween@waterortoncarnival.co.uk

Once this request form is completed, please email to halloween@waterortoncarnival.co.uk or post to: 3 Stone Cross, Water Orton, Birmingham, B46 1NA

When we receive your request form , you will receive notification once your pitch request is accepted. (We aim to let you know either way.) We will then send you the payment request details and a declaration form for you to complete. Once the relevant forms are completed and returned, and payment is made, your space will be confirmed.

On behalf of the committee, thank you very much for your interest and support.